

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF SERICULTURE AND WEAVING  
DEPARTMENT OF TEXTILES: SHILLONG**

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Email id: [dirstwgovt\\_megh@hotmail.com](mailto:dirstwgovt_megh@hotmail.com)

No. SW(Plng)/Qtn-SS-2/10/2025/44,

Dated, Shillong the September, 2025.

**NOTICE INVITING EXPRESSION OF INTEREST**

The Directorate of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong invites Expression of Interest (EOI) from the dealers/Government registered firms/Suppliers for supply of frame looms/loom upgradation through jacquard /silk dyeing and processing unit and effluent treatment plant under Post cocoon sector for implementation of Integrated Scheme for Development of Textile Industry under Silk Samagra-2 of the year 2024-2025 funded by Central Silk Board, Ministry of Textiles, Govt. of India. Where 90% of the cost will be borne by the Ministry of Textiles and 10% by the weavers for beneficiary component and 10% by State for the Departmental components. The Expression of Interest (EOI) shall have to be submitted in **2-bids system: Technical Bid and Financial Bid**. Sealed Expression of Interest (EOI) duly affixed with Court Fee Stamp of ₹ 400/- (Rupees Four Hundred) only will be received by the undersigned up to **1:00 hours** on the **25<sup>th</sup> September 2025**. The Expression of Interest (EOI) will be open on the same day at **3:00 pm** in the office chamber of the undersigned in presence of quotationers or their authorised representatives if any. Tenders received after due date and time either by hand or by post will be rejected. Bids maybe submitted offline.

The detailed particulars of the materials, items and specification including the terms and conditions may be obtained from the office of the Directorate of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong on all working days. For more details please log on Departmental Website: [www.megseriloom.gov.in](http://www.megseriloom.gov.in)

Sd/-  
Project Director Silk Samagra-2 &  
Joint Director  
Planning-cum-Monitoring  
Sericulture & Weaving  
Department of Textiles  
Meghalaya, Shillong

**Memo No. SW(Plng)/Qtn-SS-2/10/2025/44 -A, Dated, Shillong the September, 2025.**

**Copy: -**

1. The P.S. to the Principal Secretary to the Govt. of Meghalaya, Department of Textiles, Shillong for information and necessary action.
2. The State National Informatics Centre (NIC) Shillong, with a request to upload the Notice Inviting Expression of Interest (EOI) in the Departmental Website: [www.megseriloom.gov.in](http://www.megseriloom.gov.in)
3. The Directorate of Information and Public Relation, Shillong with a request to arrange for publication of the above Notice in one issue in English daily Newspaper of both in Khasi and Garo Hills edition.
4. The Director of Printing and Stationery with a request to publish in consecutive issue of the Meghalaya Gazette.
5. The Director, Sericulture & Weaving, Department of Textiles, Shillong
6. The Joint Director, Sericulture & Weaving, Shillong/Tura, Department of Textiles.
7. The Joint Director, Planning-cum-Monitoring, Sericulture & Weaving, Department of Textiles.
8. The Deputy Director (Weaving)
9. The Zonal Officer Weaving, Shillong
10. The District Handloom Officer, Nongpoh/ Nongstoin/ Jowai/ Tura/ Williamnagar/ Dilma/ Baghmara.
11. The Notice Board.



Project Director Silk Samagra-2 &  
Joint Director  
Planning-cum-Monitoring  
Sericulture & Weaving  
Department of Textiles  
Meghalaya, Shillong

**GOVERNMENT OF MEGHALAYA  
DIRECTORATE OF SERICULTURE AND WEAVING: SHILLONG  
DEPARTMENT OF TEXTILES: SHILLONG.**

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*Email id:* [dirswgovt\\_megh@hotmail.com](mailto:dirswgovt_megh@hotmail.com)

No. SW(PIng)/Qtn-SS-2/10/2025/45,

Dated, Shillong the      September, 2025.

**EXPRESSION OF INTEREST (EOI) BOOKLET  
CONTAINING  
DOCUMENTS FOR SUPPLY OF FRAME LOOMS/LOOM UPGRADATION THROUGH  
JACQUARD/SILK DYEING AND PROCESSING UNIT AND EFFLUENT TREATMENT  
PLANT UNDER POST COCOON SECTOR FOR IMPLEMENTATION OF  
INTEGRATED SCHEME FOR DEVELOPMENT OF TEXTILE INDUSTRY  
UNDER SILK SAMAGRA-2 OF THE YEAR 2024-2025**

**SUBMITTED BY: -**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Important dates:**

1. Date of availability of documents : \_\_\_\_\_
2. Last date and time for submission of document : \_\_\_\_\_ at 1.00 pm
3. Date and Time for Opening of documents : \_\_\_\_\_ at 3.00 pm
4. Cost of Expression of Interest (EOI) documents (By Cash): ₹500/- (Non-refundable)
5. Expression of Interest (EOI) : Page No. \_\_\_\_

**ISSUED BY:  
DIRECTORATE OF SERICULTURE & WEAVING,  
DEPARTMENT OF TEXTILES, SHILLONG**

**(THIS PAGE SHALL BE PASTED ON THE BIDDING DOCUMENTS AS THE TOP SHEET)**

**Bid No. ....**

**Name of the Work:** Supply of frame looms/loom upgradation through jacquard /silk dyeing and processing unit and effluent treatment plant under Post cocoon sector for implementation of Integrated Scheme for Development of Textile Industry under Silk Samagra-2 of the year 2024-2025.

Bidding documents submitted by  
(Signature, Name, Seal & Address of the bidder):

Photograph of the bidder

.....  
 .....  
 .....  
 .....  
 .....

**DATE & TIME OF RECEIPT OF THE BID**

**IN THE OFFICE OF THE DOS MEGHALAYA:** Date..... Time.....

**PLACE OF OPENING OF BIDS**

**: DIRECTORATE OF SERICULTURE & WEAVING  
DEPARTMENT OF TEXTILES,  
MEGHALAYA**

**DATE AND TIME AT WHICH THE  
BIDS WILL BE OPENED**

Date.....

Time.....

**OPENED BY (Signature with date & seal)**

**: .....**

**IN THE PRESENCE OF  
(Bidder or his representative)**

**(SIGNATURE)**

## **TERMS AND CONDITIONS.**

### **(THE BIDDERS / SUPPLIERS ARE HEREBY REQUESTED TO CAREFULLY READ THE INSTRUCTIONS AND OTHER CLAUSES FURNISHED HEREIN BELOW BEFORE THEY PREPARE AND SUBMIT THEIR TENDERS)**

#### **SECTION – I**

#### **1. Empanelment of Suppliers**

For the purpose of supply of identified items (Annexure-I), Expression of Interests (EOI) is invited from interested suppliers/firms etc.

#### **2. Scope of work**

To supply specified quality loom/ accessories and machineries/ equipments as per the specification mentioned in the supply order within 2 months of receipt of Supply Order. Supplier shall ensure delivery & installation of looms/ accessories to the weavers and machineries/equipments to the Department.

#### **3. General terms and conditions of the work**

- (i) The Frame loom/loom upgradation with accessories and machineries/ equipments should be of good quality and comply with the parts and specifications as attached in Annexure -I.
- (ii) Any deviations found from approved quality of the items during course of implementation will result in debarring of the supplier from empanelment along with suitable penalty as decided by Project Director Silk Samagra-2, Sericulture & Weaving, Department of Textiles, Shillong.
- (iii) All items should carry a warranty of one year against any manufacturing defects from date of installation/ commissioning.
- (iv) Delivery of all goods covered by an order shall have to be made at the destinations mentioned in the Supply order within 60 (sixty) days from the date of issue of the order by the Project Director, Silk Samagra-2 & Joint Director, Planning-cum-Monitoring, Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong. Each delivery to each destination shall be made by issuing a Challan in 3 (three) copies which must expressly and clearly show the items name-wise, their make and their quantity and signed and sealed by the supplier. Signatures with date and seal of the officer to whom the goods are delivered, shall have to be obtained on the Challans. Two copies of the Challan are to be given to him/her (the authorized receiver of goods).

#### **4. Eligibility criteria for submission of EOI.**

- A) The bidders should be a registered entity with the sales Tax/TIN/GST etc.
- B) The bidder should have minimum two years' experience in manufacturing and/or sale of Handloom Equipment's and machineries.
- C) The bidders should be Ministry of Textiles/ Government/ CSB empanelled firms authorized with manufacturing experience.
- D) The bidders having distributorship/ dealerships certificate for technical item will be given preference.
- E) After Sales Service where applicable.

#### **5. Process of Empanelment.**

- a) Financial bid of those firms/quotationers fulfilling eligibility norms will be opened by the Departmental Purchase Board Committee.
- b) The committee reserve the right to commend amendments in the proposed project. The selection in that case will be subject to incorporation of those amendments.
- c) Decision of the committee shall be final and binding on all the bidders.
- d) Committee reserve the right to appoint more than one supplier for each item subject to eligibility, compliance to quality, price term etc.
- e) Committee reserve the right to accept/reject any bid without assigning any reason.

## **SECTION-II**

### **INSTRUCTION TO THE SUPPLIERS**

1. The tenders shall have to be submitted in the 2 (Two) Bid system viz. Technical Bid and Financial Bid System as indicated below.

#### **A. TECHNICAL BID**

- 1.1. **Tier-1:** This will be an envelope made of good quality paper and to be marked as **ENVELOPE - 'A'** on the top of the envelope in (**CAPITAL LETTERS**). This envelope shall contain the prescribed earnest money. The envelope shall be securely closed and sealed and the following particulars shall be inscribed thereon.

#### **ENVELOPE-'A'**

From:

\_\_\_\_\_

To,

**Project Director Silk Samagra-2 &  
Joint Director, Planning-cum-Monitoring,  
Sericulture & Weaving, Department of  
Textiles, Meghalaya, Shillong**

- 1.2 **Tier-2:** This will be another envelope made of good quality paper and to be marked as **ENVELOPE-'B'** on the top of the envelope in (**CAPITAL LETTERS**) shall contain in it the particulars as shown below:-
  - a) Affixed Non – refundable Court fee stamp of ₹ 400/- (Rupees Four Hundred) only (*as per the Court Fees Amendment Act -1996*).
  - b) Past performance of supply of similar materials/ articles in the Department and other Departments (Prescribed format in Section-IV). Necessary proof in this regard such as Xerox copies of Supply orders etc., may be furnished.
  - c) 'Client Certificate' as proof of past performance.
  - d) Attested copies of valid GST Registration.
  - e) Attested copies of the SC/ST Certificate issued by the concerned Competent Authority (for Tribal Tenderers).
  - f) Attested copies of Valid Trading License from KHADC/JHADC/GHADC (for Non-Tribals) if available.
  - g) Attested copies of – (1) Income Tax Certificate (2) Professional Tax Certificate (3) PAN card should be attached with each quotation(s).
  - h) Government Order empanelling the firm, from Ministry Of Textiles/Central Silk Board empanelled authorised with manufacturing experience.
  - i) Distributorship/Dealership Certificate for the technical items, to be enclosed.
  - j) All the technical items should include 'After-Sales Service' where applicable.
  - k) Acceptance letter of EOI in **Annexure-III** duly signed as token of acceptance.
  - l) Power of attorney for authorized signatory duly signed by the proprietor of the entity in the **Annexure-IV**.
  - m) Undertaking for Non-Blacklisting duly signed in **Annexure-V**

#### **B. FINANCIAL BID**

1. **The Price Bid** and items' description in the format at **Annexure- 'I'** are to be submitted along with the BOQ in an envelope marked as **ENVELOPE-'C' (CAPITAL LETTERS)**.
2. **Procedure of consideration of tenders:** - The envelopes marked 'A' and 'B' will be opened first and the contents will be evaluated at the first stage. Then the samples/catalogues submitted by the bidders will be inspected and verified by the **State Level Purchase Committee** duly constituted by the Government. **The Financial Bids pertaining to the technically eligible bidders only will be opened, whose samples/catalogues and other documents are found satisfactory.** The empanelment will be considered by the tendering committee of Integrated Scheme for Development of Textile Industry under Silk Samagra-2.

3. **Amendment of documents:** - The Project Director Silk Samagra-2, Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong shall be at liberty to make any amendments or modifications to the bidding documents, at any point of time before the date fixed for submission of the tenders, if he deems it necessary.
4. **Non-binding clause:** The bidders are not bound to submit the tender simply because they obtained the tenders from the Purchaser and any bidder who is unwilling and/ or who has reservation to abide by the terms and conditions of the contract laid down herein as may also be prescribed in future under reasonable circumstances by the purchasers is advised not to file any tender as filing of the tenders will automatically mean that the bidder concerned has wilfully agreed to abide by such terms and conditions as laid down herein and also as may be reasonably laid down in future.

### **SECTION-III**

#### **SCHEDULE TO THE INVITATION FOR BIDS (PLEASE REFER TO ANNEXURE- 'I' OF SECTION-V FOR THE TECHNICAL SPECIFICATIONS OF MATERIALS)**

#### **5. Earnest money**

- (i) Earnest money of ₹10,000/- for ST/SC & ₹20,000/- for the General Category in the form of a Demand Draft drawn on any Nationalized Bank located in India issued in favour of the Project Director Silk Samagra-2, Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong payable at Shillong which should be put in the **Envelope marked 'A'**, securely sealed and submitted to the Purchaser at the venue, date and time already fixed and notified.
- (ii) The earnest money shall stand forfeited if the bidder withdraws his bid after the opening of bids or if the bidder fails to execute orders after awarding of contract.
- (iii) The Earnest Money deposited will be refunded to the unsuccessful bidders after finalization of the Empanelment.

#### **6. Supply of materials as Per the price indicated in Annexure -I:**

- (i) The rates as per Annexure – I for each item of materials/ articles is inclusive of all taxes, duties, GST and other levies payable on the price of the items and/or on the total value thereof, plus the cost of transportation from one destination to another, loading and unloading charges, depreciation and damage, if any. No claim for any cost or compensation outside the approve rates shall be entertained at any time whatsoever.
- (ii) The rate as per Annexure – I for each item shall remain valid for the whole duration of the contract and shall not be subjected to any increase and/or adjustment for any reason and under any circumstances whatsoever.
- (iii) The rates as per Annexure – I shall be F.O.R. destination - office of :-
  - a. The Zonal Officer Weaving, Shillong
  - b. The District Handloom Officer, Nongpoh/ Nongstoin/ Jowai/ Tura/ Williamnagar/ Dilma/ Baghmara

**No transportation or delivery charges shall be paid separately.**

- (iv) The bid should be typed or computerized and should be signed by the bidder or a person or persons duly authorized to bind the bidder to the contract. A written and duly registered power of attorney, where necessary, accompanying the bid should also be accompanied by a duly attested copy of the letter of authorization from the manufacturer/authorized dealers/firms. Each page of any printed booklet, brochure, literature if annexed to the tender, shall also have to be similarly sealed and signed. A single lapse in this regard may render the tender liable to be cancelled.

- 7. Evaluation of quotation:** The Purchaser will evaluate and compare the quotations to find out that the documents are properly signed and sealed and conforming the terms and conditions of the supply and also conforming the samples / catalogue submitted as per given specifications.
- 8. Award of contract and payment terms and conditions:**
- Notwithstanding anything contained above, the purchaser reserves the right to accept or reject any or all the bids and to cancel the bidding process as well as to reject all quotations/ bids without assigning any reason therefor.
  - The payment authority will be the District Controlling Officer. Payment will be made in full after supplies installation and commissioning. Payment of the supplier's bills shall be made after receipt of the goods in satisfactory condition by the concerned District Controlling Officers.
  - No advance payment will be admissible.
  - No claim for interest will be entertained for delayed payment.
  - All taxes as applicable will be deducted from each bill of supply etc., at the time of payment.
  - Deduction of GST (CGST/SGST) from each bill is based as per the H.S.N. code of each items of materials supplies and the final bill will be released after successful completion of the supply work etc. by the concerned District Officer.
- 9. Agreement cancellation**
- In the event of supplier willfully not commencing supply within 60 working days after awarding the Supply Order, The Project Director Silk Samagra-2, Sericulture & Weaving, Department of Textiles, Shillong at its sole discretion shall cancel this agreement in writing and forfeit the earnest money along with suitable penalty.
  - The purchaser may, without prejudice to any other remedy if available to him, shall issue notice for breach of contract for supply of defective material or sub-standard material to the Supplies' expressed destinations, terminating the Contract in whole or part at the discretion of the Purchaser.
  - The Purchaser shall also be at liberty to cancel the contract or deduct the proportionate value of the goods complained of, if:
    - The Supplier fails to deliver any or all of the goods complained of by the Purchaser within the periods(s) specified in the Contract, or within any extended period granted by the Purchaser.
    - The Supplier fails to perform any other obligation(s) under the Contract.
- 10. Termination of Contract for insolvency:** The Purchaser may at any time terminate the Contract by giving written notice to the supplier if the Purchaser reasonably finds at any point of time during the continuation of the period of contract, that the supplier has become bankrupt or otherwise insolvent. Termination of the contract in such a situation will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued thereafter, to the Purchaser.
- 11. Cost of Notice Inviting Expression of Interest (EOI) Documents (non-refundable): ₹500/- (Rupees five hundred) only by cash paid in the office of the Director of Sericulture & Weaving, Department of Textiles, Meghalaya, Shillong at the time of collection of the document.**

**12. Resolving Disputes and/or dissensions, if any:**

The Purchaser and the supplier shall make all effort to resolve disputes and/or dissensions if they arise, any out of the Contract / Supply order amicably by direct and formal or informal negotiations and upon failing to arrive at an amicable settlement within 15 (fifteen) days from the date of commencement of the mutual discussion (to be recorded in writing) towards settling the dispute or dissension, the matter shall be referred to arbitration by mutual consent with due intimation to and from all concerned.

## SECTION-IV

### PROFORMA FOR SUBMISSION OF THE STATEMENT OF PERFORMANCE (FOR THE PERIOD OF THE LAST THREE YEARS)

NIQ No..... Date of opening.....  
Time..... Hour.....

Name of the firm.....

Order placed by (full address of the Purchaser)	Order No. and Date	Description & quantity of ordered items	Value of order	Date of completion of delivery		Remarks indicating reasons for late delivery, if any	Has the supply of items been satisfactory? (attach a certificate from the purchaser/consignee)
				As per contract	Actual		
1	2	3	4	5	6	7	8

Signature and Seal of Bidder

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**ANNEXURE-I****SECTION- V****Technical Specifications of Materials**

**LIST OF FRAME LOOMS/LOOM UPGRADATION THROUGH JACQUARD/SILK  
DYEING AND PROCESSING UNIT AND EFFLUENT TREATMENT PLANT  
UNDER POST COCOON SECTOR FOR IMPLEMENTATION  
OF INTEGRATED SCHEME FOR DEVELOPMENT OF TEXTILE INDUSTRY  
UNDER SILK SAMAGRA-2 OF THE YEAR 2024-2025**

#	Components	Unit cost of Component (in `.)	Details of Machineries/ Equipments covered under the Components (along with the cost details)		
			Name of the Machineries/ Equipment's covered under the component	No. of Unit	Units Price (in `.)
1	Modified Region Specific Silk Handlooms(Pit loom)	41,000	This is an inclusive Silk Handloom with all accessories as part of the unit itself.		
2	Loom up-gradation through Jacquards, Pirn winding and other equipments.	17,500	240 Hooks Jacquard, Nylon heald wires with lingoos, Harness thread, Comber board, Safety pins etc,		Maximum of `17,500
			120 Hooks Jacquard, Nylon heald wires with lingoos, Harness thread, Comber board, Safety pins etc,		
			Friction less Jacquard		
			Motorized Jacquard Lifting mechanism		
			Manual jacquard card punching set. (for 120 hooks / 240 hooks cards)		
			48 Lever Dobby Teak wood with frames, Lattice, Comber board, Nylon heald wires with lingoos, 2500 nos pegs etc.		
			Motorized Pirn winding machine (1/2/6 spindles)		
			Hank to bobbin winding machine (6 / 8 ends single side)		
			2 in 1 winding machine (4 ends - single side)		
			Butta Mechanism kit (6-10 buttas)		
			Solid border mechanism (Korvai kit)- 120 to 240 hooks capacity		
			Take up motion mechanism		
			Let off motion mechanism		

#	Components	Unit cost of Component (in `)	Details of Machineries/ Equipments covered under the Components (along with the cost details)		
			Name of the Machineries/ Equipment's covered under the component	No. of Unit	Price of the units (in `)
1	Micro tub dyeing unit – 2 kg unit	1,00,000	Stainless Steel Tubs - 1 Kg. (1 No.), 2 Kg (2 Nos.) or as per the requirement	1	25000
			Electronic Balance – 2 kg capacity	1	10000
			Boiler – 50 kg (Non-IBR)	1	65000
2	Arm dyeing - 50 kg unit	23,80,000	Two Arm dyeing machine - 2 Nos or as per the requirement	1	1400000
			Water Softening Plant – 8000 litres / 8 hours (Recharge after 25000 litres)	1	40000
			Water Tank - 2500 ltrs. Capacity (2 Nos.)	1	48000
			Hydro Extractor - 5 Kg	1	59000
			Silk Hank Drying Machine – 25 Kg capacity	1	100000
			Electronic Balance - 2 Kg. capacity	1	10000
			Silent Generator - 10 KVA	1	320000
			Boiler-200 Kg. capacity (IBR)	1	375000
			Colour Matching Cabinet / Washing cum Rinsing machine	1	28000
3	Finishing Unit	11,42,000	Three Bowl Calendaring Machine or Five Bowl Calendaring Machine or Felt Calendaring Machine Or Decatizing Machine	1	800000
			Platform Balance - 25 kg capacity	1	18000
			Boiler - 100 Kg. capacity (IBR)	1	324000

#	Components	Unit cost of Component (in `)	Details of Machineries/ Equipments covered under the Components (along with the cost details)		
			Name of the Machineries/ Equipment's covered under the component	No. of Unit	Price of the units (in `)
1	ETP- Zero discharge	15,00,000	Effluent Treatment Plant (5000 litre capacity) – Primary, Secondary and Tertiary treatment for the silk processing unit effluent (COD-7500) with RO plant and without evaporation system and civil works or any other proven/ field tested technology so that the treated water is reused efficiently.	1	1500000

## ANNEXURE-II

## AGENCY/ORGANIZATION DETAILS AND BID DOCUMENTS

(Scanned copy to be submitted in Firm's own letter head)

Sl. no	Description of Facts	Documents to be enclosed/Information to be shared
1.	Name of Agency/Organization	
2.	Location of head Office and own field offices	
3.	Name of the Authorized persons who may sign on the tender documents	
4.	Full Communication (Postal) address of the Agency/Firm	
5.	Telephone Nos. Office	
6.	Telephone Nos. Residence	
7.	Mobile No:	
8.	e-mail id	
9.	Legal Status: Please specify as to whether Agency is a sole proprietorship or partnership firm or company (Pvt. Or Public) or any other form etc.	
10.	Date of incorporation of Agency (Supporting documents to be provided)	
11.	GST No.	Yes/ No
12.	Permanent Account Number (PAN) (Scanned copy to be provided)	Yes/ No
13.	Annual Turnover for the last 3 years. (Please attach the proof of audited profit & loss account as well as balance sheet of each year, duly signed by the authorized person and stamped by seal of agency)	Yes/ No
14.	Accepted the terms and conditions of the said tender notice	Yes/ No
15.	Whether Agency or any other entity with which any of its Director/ Partner or proprietor etc. are/ have been associated or any Director/Partner etc. had ever been convicted for any offence by any court of law at any point of time. Give details, if any.	Yes/ No
16.	Whether Agency and or its Directors/ Partners etc. are black listed by any Government Departments/Organizations as on date. Give details, if any	Yes/ No
17.	Approach, Methodology and detailed work/Activity Plan.	Yes/ No
18.	Details of Earnest Money Deposit (Enclose DD)	DD
		Date
		Issuing Bank
		Branch
		Amount

This is to certify that I/We before signing this bid have carefully read the contents of the bid Document and fully understood all the terms and conditions contained therein and undertake myself/ourselves to abide by the same.

I/We hereby declare that the information/facts provided is true, correct and to best of my/our knowledge and belief.

In case any information/facts found to be incorrect, misleading or factually wrong, office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong is empowered to take any decision/ action, as deemed fit.

Note: Please strike out Not Applicable (N/A) against the columns, which does not relate, while filling up the above formats.

Signature of the Bidder  
Name of the Bidder  
Name of the Firm / Agency:  
Seal of Bidder

## ANNEXURE –III

**EOI ACCEPTANCE LETTER**  
**(To be given on firm Letter Head)**

To,

The Project Director Silk Samagra-2 &  
 Joint Director  
 Planning-cum-Monitoring  
 Sericulture & Weaving  
 Department of Textiles,  
 Meghalaya, Shillong.

Date:

**Sub: Acceptance of Terms & Conditions of EOI.****EOI No:**

**Name of EOI/Work:** - for empanelment of Firms/Suppliers for supply of frame looms/loom upgradation through jacquard /silk dyeing and processing unit and effluent treatment plant under Post cocoon sector for implementation of Integrated Scheme for Development of Textile Industry under Silk Samagra-2 of the year 2024-2025.

Dear Sir,

1. I/We have downloaded/obtained the tender document (s) for the above mentioned 'EOI/Work' from the web site (s) namely: \_\_\_\_\_

As per your advertisement, given in the above-mentioned website (s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_(including all documents like annexure (s), Schedule (s), etc.), which form part of the contract agreement and I/ We shall abide hereby by the Terms/Conditions/Clauses contained therein.
3. The Corrigendum (s) issued from time to time by your Department/Organization too have also been taken into consideration, while submitting this acceptance letter.
4. I/ We hereby unconditionally accept the tender conditions of above-mentioned tender document (s)/ Corrigendum (s) in its totality/entirely.
5. I/we do hereby declare that our Firm has not been blacklisted/Debarred by any Government Department/ Public Sector undertaking.
6. I/ we certify that all information furnished by our Firm is true & correct and on the event that the information is found to be incorrect/untrue or found violated, then your Department/Organization shall without giving any notice or Reason therefore or summarily reject the bid or terminate the contract.

Yours faithfully,

(Signature of the Bidder, with official seal)

**ANNEXURE –IV****FORMAT FOR POWER OF ATTORNEY FOR THE AUTHORISED SIGNATORY****(To be submitted in Firm's own letter head)****EOI No:**

To,

The Project Director Silk Samagra-2 &  
 Joint Director  
 Planning-cum-Monitoring  
 Sericulture & Weaving  
 Department of Textiles,  
 Meghalaya, Shillong.

Dear Sir,

With reference to EOI No. \_\_\_\_\_ we hereby authorize the following person as authorized signatory to carry out necessary bid formalities with Office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong with reference to this EOI and authorize to sign the bid documents and contract/agreement with Office of Directorate of Sericulture & Weaving, Department of Textiles, Shillong

Thanking you,

Yours faithfully

Place:

Date:

(Signature with Company's Seal)  
 Name  
 Designation:

**ANNEXURE – V****UNDERTAKING ON BLACKLISTING****(To be submitted in Firm's own letter)**

It is certified that my firm / agency / company has never been black listed by any of the Departments / Autonomous Institutions / Universities / Public Sector Undertaking of the State Government and no criminal case is pending against the said firm / agency as on date.

Signature of the Bidder  
 Name of the Signatory  
 Name of the Firm / Agency:  
 Seal of the Firm/Agency: